

Meeting Minutes

Hope Hill Elementary
Date: 26 JAN 2022
Time: 4:00 pm
Location: Virtual Zoom Call

- I. Call to order: 1609
- II. Roll Call-

Role	Name (or Vacant)	Present or Absent
Principal	Maureen Wheeler	Present
Parent/Guardian	Alex Wu	Present
Parent/Guardian	Pamela Moss	Present
Parent/Guardian	Monica Jones	Present
Instructional Staff	Alicia Cole	
Instructional Staff	Natalie Walther	Present
Instructional Staff	Keisha Killebrew	
Community Member	Alanna Robinson	
Community Member	Greg Stender	Present
Swing Seat	Jocelyn Alter	Present
Student (High Schools)	N/A	

Guests Present: Wykeisha Howe, Robin Tolochko

Quorum Established: Yes

III. Approval of Agenda

- 1. **Approval of Agenda:** Motion made by: J. Alter; Seconded by: M. Jones
 Members Approving: All
 Members Opposing: None
 Members Abstaining: None
Motion [Passes]

IV. Public Comments

- 1. None scheduled for the meeting

V. Action Items

- 1. **Approval of Previous Minutes:** List amendments to the minutes: N/A
 Motion made by: J. Alter; Seconded by: P. Moss
 Members Approving: All
 Members Opposing: None

Members Abstaining: None

Motion [Passes]

2. **Strategic Plan Review and Approval:**

1. A. Wu shared the latest version of the Strategic Plan
2. Pause on bullet 3, group discussed “rigorous”, group discussion on replacement.
 - G. Stender suggested “engaging”
 - M. Wheeler said “engaging” and “rigorous” said came up in meetings
 - Group liked “engaging”
3. M. Wheeler said school district pushed to add “aligned to standards”
4. G. Stender asked about SMART goals tying to strategy. Concern about specific goals and then broad solutions to achieve.
 - A. Wu said wording matches district guidance
5. M. Wheeler said document should drive budget decisions, focus on priorities and how to achieve SMART goals
6. M. Wheeler said goals should be tangible/achievable/actionable. Bullet 2, using data to assess needs is a good way to achieve specific targets.

Motion to approve as presented and modified during meeting made by: [M. Jones](#);

Seconded by: [N. Walther](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion [Passes]

3. **Rank Strategic Priorities:**

- i. M. Jones presented Google Documents survey that was completed by the group
 1. Only 4 members completed, entire team had the ability to complete
- ii. Staff engagement ranked high
 1. A. Wu said it was insightful, because everything is important, but leadership and staff came out as a priority
- iii. Group agreed that right staff will lead to many other items coming along.
- iv. A. Wu said prior to budget season, the Go Team needs to prioritize strategy, however we are flexible about how to do it
- v. Group liked the idea of grouping priorities into smaller number of buckets
- vi. A. Wu laid out plan for budget season
- vii. A. Wu suggested another meeting in between to meet needs of budget schedule. May need to work via email to progress budget.

- viii. Plan forward, leaning toward orange being high priority, but need a little more time to rank the follow on priorities. Group to revote.
- ix. M. Wheeler wants to combine overview and in depth and combine discussion with voting before staffing conference February 25 th
- x. A. Wu proposed go over budget today, email out for review, M. Jones to repeat survey, A. Wu to communicate via email to schedule another meeting to meet timing before budget staffing meeting on Feb 25 th
- xi. A. Wu to find out if a zoom meeting or email agreement is required

Motion made by: **Deferred**

Members Approving: N/A

Members Opposing: N/A

Members Abstaining: N/A

Motion [N/A]

VI. Discussion Items

- 1. **Discussion Item 1: Budget Allocation and Development Presentation**
 - 1. M. Wheeler presented proposed budget
 - 2. Basic allocation and projected enrollment minus pre-K (42 students)
 - 3. Projected 375, increase in 61 students
 - 4. 271 meet poverty level, which is lower than previous years
 - 5. Gifted number was “6”, which M. Wheeler felt was wrong, and asking district to verify
 - 6. Met requirements of “Small school” by 75 kids
 - 7. Total allocation \$5,076,156
 - 8. CARES funding not included ~ \$180k
 - 9. M. Wheeler said in good shape for budgeting, balanced
 - 10. Recommending changing gifted teacher from part to full time gifted
 - 11. High achievement students are working at high level, but not growing
 - 12. This year requiring to have a media specialist. No longer allowed to have a media para, need a media specialist, but have budget for it
 - 13. Higher 3 rd grade and drops off in 4 th then 5 th grade. Due to transitive population. Expect current 3 rd grade class to stay to 4 th due to increased stability.
 - 14. Required this year to have signature program specialist, in building, full time.
 - 15. Cluster wide, have not determined signature program.

16. If we don't meet enrollment, money goes back to the district
17. 75% spent on instruction – people and staff
18. CARES act will provide funding to support teaching training and pupil services
19. Biggest challenge is space, new first grade teacher
20. 3 rd grade ratio is at 28, may need to shift para to help
21. M. Wheeler to distribute to team
22. Info is not public yet
23. Talking positions and not people
24. Eventually go to hourly para, 2 in kindergarten that have been full time

VII. Information Items

1. **Principal's Report** [Principal's Report](#)
 - i. Really good learning walk with district, liked level of instruction, loved climate and culture of school. Impressed with teachers.
 - ii. School news letter out tomorrow
 - iii. 2/2/22 global day of play, no computers, interacting with collaborative play
 - iv. 2/22/22 terrific Tuesday
2. December 14, 2021 APS Leadership and Hope-Hill Meeting Update
 - i. Meeting with Dr. Herring about options for Inman building. A. Wu sent email with notes. New options mid-March from consulting group. New enrollment projection.
 - ii. M. Jones mentioned equitability of playground and security at Hope Hill
 - iii. P. Moss highlighted unique situation of location, and concerns about safety. Want APD there during key times. During morning recess and afternoon evening time. Was told that having an APD officer would require Hope Hill to pay for. Hope Hill does not feel they should pay for officer.
 1. Elementary pay out of budget, but middle/high school get allocated officers. Howard may have 2 officers, want to borrow.
 2. M. Wheeler said Hope Hill would have to cut the budget to pay for APD.

VIII. Announcements

1. None

IX. Adjournment

Motion made by: [P. Moss](#); Seconded by: [M. Jones](#)

Members Approving: All

Members Opposing: None

Meeting Minutes

Members Abstaining: None

Motion Passes

ADJOURNED AT 1735

Minutes Taken By: [Greg Stender](#)

Position: [Secretary](#)

Date Approved: [16 FEB 2022](#)